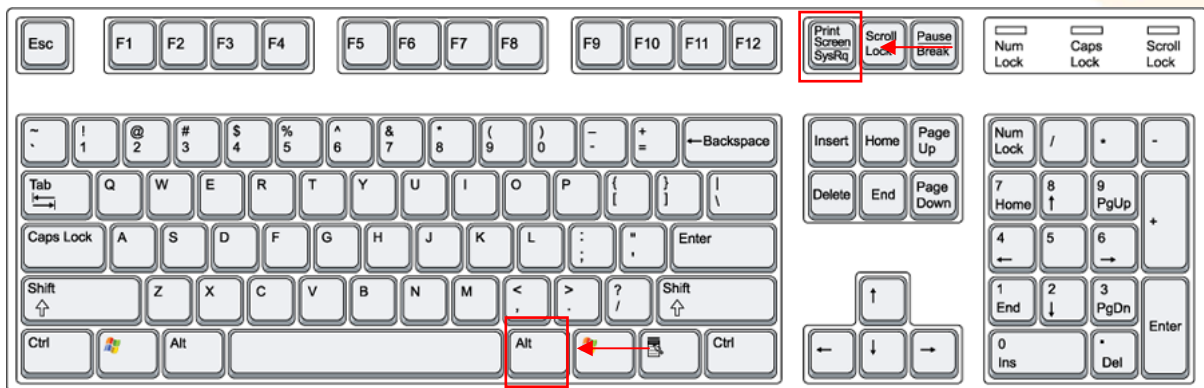


How to PRINT SCREEN on Windows XP, Vista and Windows 7 Computer

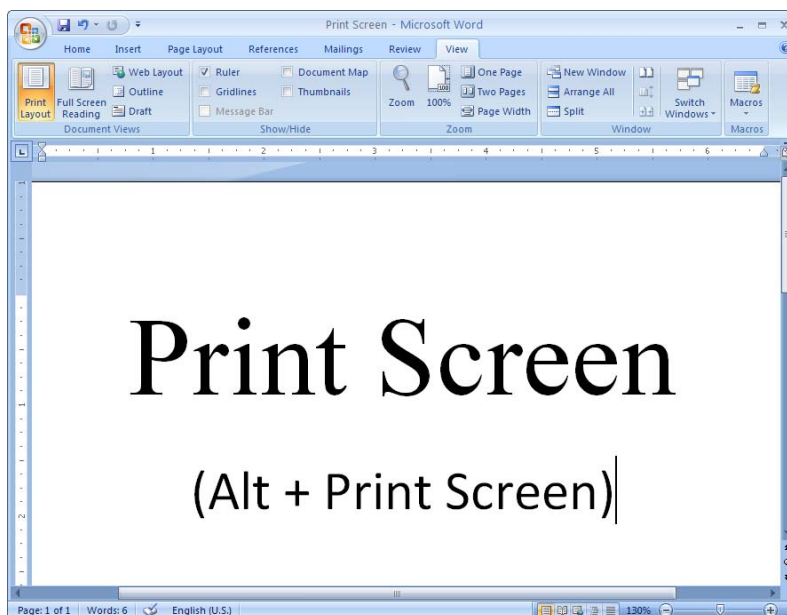
Why doesn't that **Print Screen** key do anything?

To make Print Screen work, you must save an image of what's displayed on-screen to the clipboard and then paste it into a document where it can be printed.



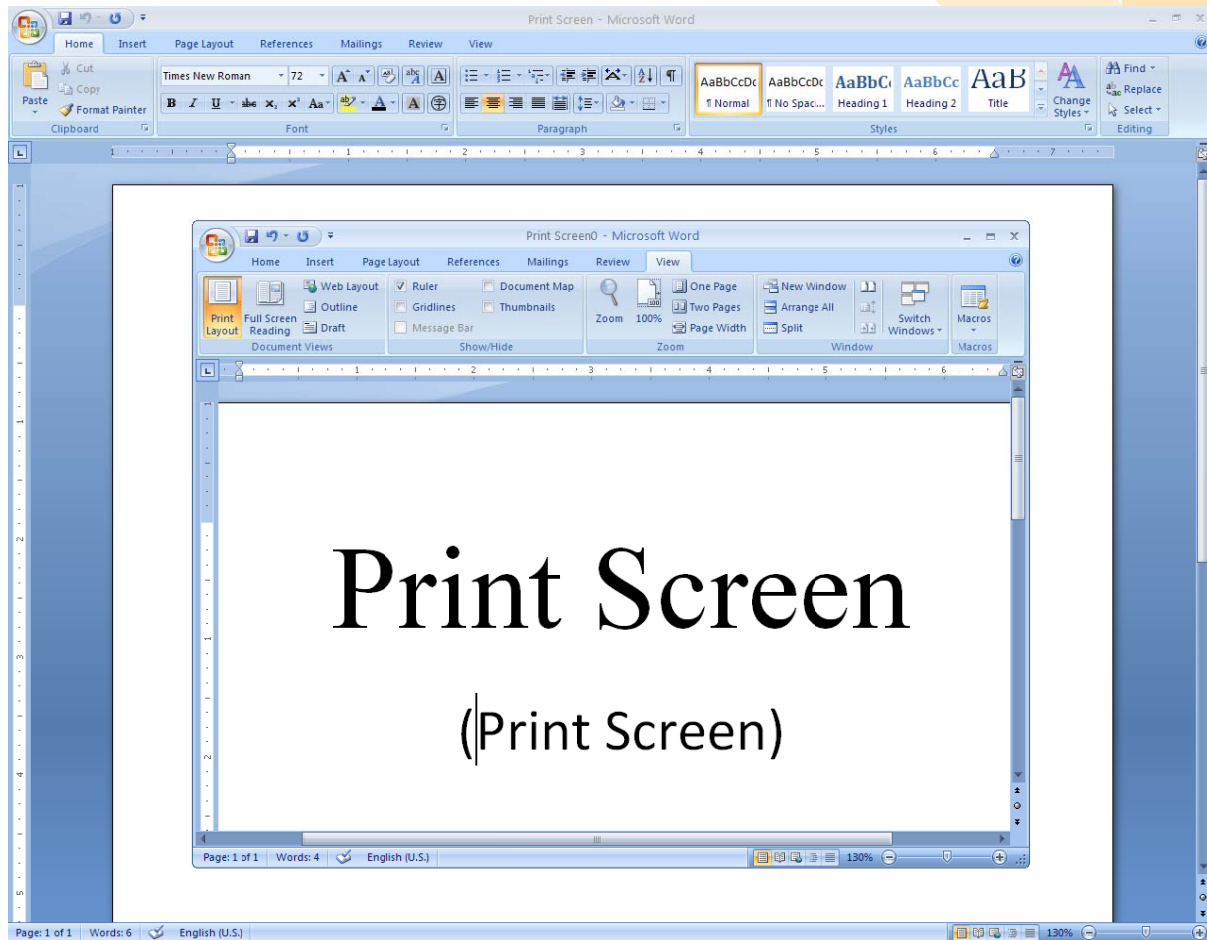
To do this, follow this procedure:

1. Pressing these keys **ALT + Print Screen** will take a screenshot of the **currently selected window**, not the entire screen like the normal screenshot function. This allows you to target that specific window that you have open and nothing else. No more cropping those screenshots to grab the content you were after!



ACM Super Useful Tips:

2. To capture the entire screen, just press **Print Scrn**.



3. Open a new document in MS Word, MS Photo Editor, or Adobe Photoshop.



4. **Paste** the screen shot by holding down **CTRL + V** at the same time.
5. Print the document when you're finished pasting screen shots.
6. Now you can save and/or send the image.

Note: Windows print screen images are saved in .bmp (Bitmap) format.